



COMPLAINT OBSERVATION LOG

Type of Emissions: Odor ✓ Smoke ✓ Dust ✓ Other ✓

C# _____
(if applicable)

Observation Location: _____

Date (MM/DD/YY)	Time	Duration	Odor		Dust or Smoke		Wind Direction
			Intensity	Description	Intensity	Description	

Your Name: _____

Phone: _____

Signature: _____

Date: _____

Instructions for Completing Observation Log

To report an air pollution complaint, call the District at **(530) 745-2330**. When calling after business hours (after 5 PM and before 8 AM on Monday through Friday, and on holidays and weekends), press 4 to provide your complaint to the Placer County Sheriff's Dispatch.

This form is an information-gathering tool to collect data when a source is unknown or to assist in an existing case.

The form should be filled out by only one individual, at one location, to insure uniformity.

For each log, make entries as follows:

- Enter the type of emission observed. Check all boxes that apply.
- Enter the address where the observation was made.
- Enter the **Date**. You may use more than one line per day if there were several occurrences throughout the day.
- Enter the **Time** you started to observe the emissions.
- Enter the **Duration** of the emission event, in minutes.

Intensity and Description

- For **Odors**: Select a number (1) through (5), listed in the below table, which indicates the **Intensity** of the odor. If you do not detect any odor, leave that column blank. Write in a **Description** of the odor. See the list below for suggestions on how to describe the odor.
- For **Dust** or **Smoke**: Select a number (1) through (5), listed in the below table, which indicates the **Intensity** of the dust or smoke. Write in a **Description** of the dust or smoke. See the list below for suggestions on how to describe the dust or smoke.

Intensity	Odor Descriptions	Dust or Smoke Descriptions
1 – Very faint	Chemical	Dust from earth moving
2 – Faint	Paint-like, solvent	Construction dust
3 – Easily noticeable	Natural gas, household stove	Wood fiber dust
4 – Strong	Sewage, fecal matter, manure	White smoke
5 – Very strong	Gasoline, diesel, kerosene, oily	Gray smoke
	Tar-like, asphalt	Dark gray smoke
	Rotten egg (H ₂ S), skunk	Black smoke
	Sulfur, lighting match	Chimney smoke
	Vomit, rotten meat, dead animal, putrid	Diesel smoke
	Sour, acid, vinegar	
	Sweet, acrid, pungent	
	Musty, metallic	
	Burning brakes, clutch, pot handle	
	Burning wood, cardboard, paper	
	Compost, rotting vegetation	

Wind From

- In the column labeled **Wind From**, list the compass point direction from which the wind was blowing, e.g., E (east) or NW (northwest). You may also include the wind speed in miles per hour.